

NEW ACCOUNT CREATION GUIDE

OH Technologies, Inc.

CREATING A NEW USER ACCOUNT

Step-by-Step Guide

Steps:

- 1. On the OH Technologies website, select Login in the main navigation.
- 2. From the Login page, enter your email address and the password you would like attached to your account in the **Register** area.
 - → It is critical that you have access to the email you enter as you will get email updates on your account approval at this address.
- 3. Once you fill out these fields, select the *Register* button. You will see a message at the top of the screen that will notify you that your account request has been sent and is pending approval from the site administrator. You will also receive an email that will confirm that it has been sent.
- 4. Once your account request has been approved, you will receive an email that will notify you of your approval.
 - → This may fall into the Spam folder of your email, so keep an eye out for it there as well.
- 5. You can then head to the login page and enter your account information in the Login area.
- 6. Within your account, you can then view and purchase products.

Notes:

- Even if you previously had an account, you will need to create a new account to access the new website experience.
- If you run into any issues while setting up your account, reach out to our team at (440) 354-7007 or send a message through our contact form.

Questions? (440) 354-7007